



Greensburg Salem Education Foundation

Golden Apple Grant Application

Complete each section of this page and use it as the cover sheet for your application, which should include all of the items described below. Applications may be mailed to Anthony Barbato 810 Welty St., Greensburg, PA 15601 or delivered via Inter-School Mail Attn: Anthony Barbato, Amos K. Hutchinson Elementary.

Additional copies of this application may be downloaded from the Foundation Website at www.GSEdFound.org

I. Application Information

Name _____ Building _____

Home Phone _____ Cell Phone _____

Additional Applicants Involved in Project _____

District Employee Student Other _____

II. Project Title

Title _____

Dates/Duration of Project _____ Amount of Grant Request _____

III. Project Narrative (attach separately)

Your narrative may be from one to four pages long **BUT MUST** include the following:

1. **Short description of the project (1-3 sentences)**
2. Detailed description of the project including
 - a. Project Need.
 - b. Project Description (include if is it totally new or an enhancement to current activities).
 - c. The population that will benefit from the project, including number of students served.
 - d. Project goals and/or learning objectives.
 - e. How you will measure or document the impact of your project.
 - f. Short narrative explaining your expenditures.

IV. Project Budget – see attached form

1. List specific projected expenses using Golden Apple Grant Budget Worksheet format. **An incomplete budget form will disqualify your proposal.**
2. List any other funding sources supporting your project.

V. Technology - if applicable (request includes technology, e.g. network connection, wiring or devices)

GSSD Coordinator of Technology and Integration signature is required. Signature _____

VI. Building Principal's Acknowledgement (section to be completed by principal)

I am in agreement with this grant request. Yes No (If No, please explain on reverse side.)

Principal's Signature _____ Date _____

(If applicant is a student) Parent's Signature _____

APPLICATION DEADLINES *There are two grant-award periods each year. Grants will be accepted from*

- **March 15 to May 1, with award notification by June 15.**
- **September 15 to November 1, with award notification by December 15.**

IV - Golden Apple Grant Budget Worksheet

Grant Proposal Title _____

Total Project Costs – Break down all aspects of costs not just costs associated with this funding request. If part of the project is being paid through another funding source, please indicate.

Project Costs Items (materials, stipend, supplies, etc.)					
<i>Quantity</i>	<i>Item Description</i>	<i>Vendor Information*</i>	<i>ISBN Number</i>	<i>GSEF Funding</i>	<i>Total</i>
TOTALS					

*** Vendor information should include company name, address, contact number and/or website where items can be purchased. Feel free to attach copies of your research but information must be included on the budget worksheet to aid in the purchasing of your items. – Please remember to include any shipping costs as a line item when calculating your expenses.**

- Have any of the following contributed to this project?**
- Club/Group Contributions - from dues or fund-raising efforts
 - Individual Student Contributions
 - School Contributions
 - Other _____

Each grant total price is permitted a 10% price fluctuation before a revote by the grant committee is required. Any items purchased by the GSED would become the property of the Greensburg Salem School District.